A REVIEW OF CONSORTIA-LED APPRENTICESHIPS IN IRELAND:

SURVEY QUESTIONS

QQI

Quality and Qualifications Ireland
Dearbhú Cáilíochta agus Cáilíochtaí Éireann

QQI
Insights

Appendix XVII – Survey questions for CSG/Employers

About this Survey

This survey is part of a research project commissioned by Quality and Qualifications Ireland (QQI). The project aims to learn more about Consortium-led Apprenticeship (CLA) programmes nationally. As a member of the Consortium Steering Group for a CLA programme or an employer of apprentices on a CLA programme, your views and suggestions are very important. Specifically, the survey aims to gather views and suggestions about:

- **How the CLA programmes were initiated/formed and how they operate;**
- **Things that are working well;**
- **Things that are not working well;**
- **Things that help (or hinder) CLA programmes being rolled out nationally.**

Completing the survey will take approximately 10 - 15 minutes.
Before you complete the survey, it is important that you understand the following:

- **All information provided by you and other participants will remain anonymous. This means that the information you provide will not be passed on or reported in any way that could identify you.**
- **Your participation in this survey is completely voluntary. You can choose to stop completing the survey at any time and/or you can choose not to answer a question or questions.**

If you would like to learn more about the project before completing the survey, you can find information on this website: claproject.ie

Any personal data that is required to facilitate your participation in this project (for example, your contact details) will not be used in the results. Only aggregate analysis of participation will be included in the final report. All data will be stored on password protected computer networks that are only accessible to members of the project team or within a locked and secure cabinet. The project team will produce a report for QQI. The final report will be published and made available to interested readers by QQI.

Basic Information

Please note: This information will not be used to identify individuals. It will only be used to track survey participation across the CLA programmes. This is important for the project team to ensure that the views of representatives from every group are included in the survey data collected.

Questions 1 and 2 must be answered to proceed to the next section.

* 1. Please select the CLA programme you are involved in from the drop down list:

[   ]

* 2. Please select your role in relation to the Consortium-led Apprenticeship Programme from the drop down list:

[   ]

Part 1

In this part of the survey, we are asking questions about where the apprenticeship programme came from and how it was created.

1.1. Which group (or groups) initiated the CLA programme? In other words, where did the idea come from?

Select one or more options, or enter information in the space provided:

☐ Sectoral Representative Group, e.g. business/industry representative group

☐ Coordinating Provider

☐ Employer(s)

☐ I am unsure/was not involved

☐ Other (please specify)

1.2. Which group (or groups) managed the steps involved to develop the CLA programme after it was initiated? In other words, who moved things forward?

Select one or more options, or enter information in the space provided:

☐ Sectoral Representative Group, e.g. business/industry representative group

☐ Coordinating Provider

☐ Collaborating Provider

☐ Employer(s)

☐ I am unsure/was not involved

☐ Other (please specify)

1.3. Approximately how long did it take to develop the CLA programme and have it approved and/or validated?

Select one option:

○ 1 year or less

○ 1 year - 2 years

○ 2 years - 3 years

○ More than 3 years

○ I am unsure/was not involved

1.4. How much input did the following groups have to devising the occupational profile for the CLA programme?

Select one answer for each option:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. The Sectoral Body/Industry Representative Group	○	○	○	○	○	○
B. Employers not on the Consortium Steering Group	○	○	○	○	○	○
C. External Experts	○	○	○	○	○	○
D. The Consortium Steering Group	○	○	○	○	○	○
E. The Coordinating/ Collaborating Provider	○	○	○	○	○	○
F. The Apprenticeship Office/Apprenticeship Council/SOLAS	○	○	○	○	○	○

1.5. How much input did the Consortium Steering Group/Employers have to the development of the specific aspects of the CLA programme listed below?

Select one answer for each option:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. The access requirements (for example, what level of prior education an apprentice must have before they can start the programme)	○	○	○	○	○	○
B. The progression opportunities (for example, what level of further/higher education apprentices would be qualified to pursue after they graduate)	○	○	○	○	○	○
C. The potential career opportunities (for example, what jobs the apprentices would be qualified to take up in industry	○	○	○	○	○	○

1.6. In your view, how clear were the roles and responsibilities of the different partner groups and stakeholders listed below during the development of the CLA programme?

Select one answer for each option:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all	I am unsure/was not involved
A. The Consortium Steering Group	○	○	○	○	○	○
B. The Coordinating Provider	○	○	○	○	○	○
C. The Collaborating Provider (<u>If applicable. If not, skip this part of the question</u>)	○	○	○	○	○	○
D. The Programme Board	○	○	○	○	○	○
E. The Awarding Body	○	○	○	○	○	○
F. The Funding Agency (HEA or SOLAS)	○	○	○	○	○	○
G. The Apprenticeship Office/ The Apprenticeship Council	○	○	○	○	○	○
H. The SOLAS Authorised Officer	○	○	○	○	○	○
I. Employers	○	○	○	○	○	○

Part 2

In this part of the survey, we are asking questions about how the CLA programme was validated. In other words, the process of getting the programme approved by the 'awarding body'.

Note: The awarding body may be QQI, an Institute of Technology/Technological University or a University.

2.1. How much input did the Consortium Steering Group/Employers have to the specific aspects of preparing the CLA programme for validation (approval) below?

Select one answer for each option:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. Defining the learning outcomes for the programme	○	○	○	○	○	○
B. Specifying the learning tasks to be undertaken on-the-job	○	○	○	○	○	○
C. Planning the assessment strategy for on-the-job achievement	○	○	○	○	○	○
D. Planning the assessment strategy for off-the-job achievement	○	○	○	○	○	○
E. Planning the delivery model for off-the-job learning (e.g. off-the-job time)	○	○	○	○	○	○
F. Determining what (if any) elements of the programme would be online	○	○	○	○	○	○

2.2. How much input did the following groups have to moving the validation (approval) process forward? For example, by preparing the documentation and organising meetings.

Select one answer for each option:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. Consortium Steering Group/Employers	○	○	○	○	○	○
B. Coordinating Provider	○	○	○	○	○	○
C. Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○	○
D. Sectoral Representative Group	○	○	○	○	○	○

Other (please specify)

[   ]

2.3. How clear were the roles and responsibilities of the different partner groups and stakeholders listed below during the process of getting the CLA programme validated (approved)?

Select one answer for each option:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all	I am unsure/was not involved
A. The Consortium Steering Group/Employers	○	○	○	○	○	○
B. The Coordinating Provider	○	○	○	○	○	○
C. The Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○	○
D. The Programme Board	○	○	○	○	○	○
E. The Awarding Body	○	○	○	○	○	○

Part 3

In this part of the survey, we are asking questions about how the CLA programme is operating now. In other words, how the CLA programme is being provided.

3.1. How many employers are involved in the CLA programme in the current year?

Select one option:

○ Less than 5

○ 6 - 15

○ 16 - 25

○ 26 - 40

○ More than 40

○ Unsure

3.2. How frequently does the Consortium Steering Group meet with representatives of the Coordinating Provider now that the apprenticeship programme is operating?

Select one option:

○ Less than twice per year

○ 2 – 3 times per year

○ 4 – 5 times per year

○ More than 5 times per year

○ I am unsure/am not involved

3.3. How many employers of CLA programme apprentices are currently represented on the Consortium Steering Group?

Select one option:

○ 0 - 2

○ 3 - 5

○ 6 - 10

○ More than 10

3.4. Who employs the programme/apprenticeship manager?

Select one option:

○ Provider

○ Sectoral Body

○ Consortium Steering Group

○ Other (please specify)

[ ]

3.5. Who is responsible for the following?

Select one or more answers for each option:

	Programme/apprenticeship manager	Provider staff member	Mentor/Employer staff member	Sectoral Body	Provider Institution
A. Promotion of the apprenticeship	☐	☐	☐	☐	☐
B. Recruitment of apprentices	☐	☐	☐	☐	☐
C. Recruitment of employers	☐	☐	☐	☐	☐
D. Providing information to apprentices	☐	☐	☐	☐	☐
E. Ensuring that apprentices are cared for	☐	☐	☐	☐	☐
F. Responding to day to day queries and issues	☐	☐	☐	☐	☐
G. Reporting to the Consortium Steering Group	☐	☐	☐	☐	☐
H. Liaison with academic staff	☐	☐	☐	☐	☐
I. Membership of the Consortium Steering Group	☐	☐	☐	☐	☐
J. Monitoring apprentice attendance at off-the-job components	☐	☐	☐	☐	☐
K. Liaison with/support of mentors	☐	☐	☐	☐	☐
L. Ongoing development of the programme	☐	☐	☐	☐	☐

Other (please specify)

[   ]

3.6. How clear are the roles and responsibilities of the different partner groups and stakeholders in relation to the ongoing monitoring of the CLA programme?

Select one answer for each option:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all
A. The Consortium Steering Group	○	○	○	○	○
B. The Coordinating Provider	○	○	○	○	○
C. The Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○
D. The Programme Board	○	○	○	○	○
E. Employers/not on the Consortium Steering Group	○	○	○	○	○

3.7. Which of the following groups are influencing or providing input to the ongoing development of the CLA programme, for example suggested updates to the programme?

Select one or more options, or enter information in the space provided:

☐ Consortium Steering Group

☐ Coordinating Provider

☐ Collaborating Provider

☐ Employers

☐ Apprentices

☐ Sectoral Body

☐ Professional/Regulatory Body

☐ Other (please specify)

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3.8. Who has been involved in forecasting the total number of apprentices expected to enrol from year to year for the CLA programme?

Select one or more options, or enter information in the space provided:

☐ Consortium Steering Group

☐ Sectoral Representative Group, e.g., business/industry representative group

☐ Coordinating/Collaborating Providers

☐ Other (please specify)

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Part 4

In this part of the survey, we are asking questions about how the consortium works, including what is working well and what could be improved. This includes questions about some of the processes, communication and representation of stakeholders.

4.1. To what degree does the Consortium Steering Group membership represent the entire industry for this apprenticeship?

Select one option:

- ⚪ Extremely representative
- ⚪ Well representative
- ⚪ Somewhat representative
- ⚪ Not very representative
- ⚪ I am unsure/am not involved

4.2. How would you characterise the processes to facilitate input and feedback from apprentices and employers?

Select one answer for each option:

	Highly effective	Effective	Effectiveness could be improved	Not effective at all	I am unsure/am not involved
A. Employers that <u>are</u> represented on the Consortium Steering Group	⚪	⚪	⚪	⚪	⚪
B. Employers that <u>are not</u> represented on the Consortium Steering Group (if relevant)	⚪	⚪	⚪	⚪	⚪
C. Apprentices	⚪	⚪	⚪	⚪	⚪

4.3. How would you characterise the processes for developing, providing and managing the apprenticeship programme?

Select one option:

- ⚪ Overly complex
- ⚪ Moderately complex
- ⚪ Straightforward
- ⚪ Very straightforward
- ⚪ Unsure/I am not involved

4.4. How satisfied are you that the communications about the programme (emails, reports, updates and replies) you receive from other stakeholders are sufficient and timely?

Select one option:

○ Very satisfied

○ Satisfied

○ Somewhat satisfied

○ Not satisfied

4.5. Please take a moment to think about the next 5 years and the impact of technological advancement and social change. How would you characterise the degree of change to the apprenticeship programme that will be needed to ensure the core skills apprentices develop remain relevant?

Select one option:

○ Many major changes

○ Some major changes

○ A mix of major and minor changes

○ Minor changes only

○ No changes

4.6. In your opinion, how often should the occupational profile be reviewed?

Select one option:

○ Every 3 years

○ Every 4 years

○ Every 5 years

○ On an ongoing basis (as required)

Other (please specify)

[ ]

Part 5

In the last part of this survey, we invite you to tell us in your own words your opinions about what is working well, what could be improved and what may influence a national rollout of the apprenticeship programme.

You also have the opportunity to comment further on any aspect of the apprenticeship programme and its arrangements that you would like us to be aware of.

5.1. What practices, arrangements or processes (if any) do you think have worked well and had a underline positive impact on the quality of the CLA programme?

Please briefly specify in the space provided.

Maximum 100 words

5.2. What practices, arrangements or processes (if any) do you think have not worked well and had a negative impact on the quality of the CLA programme?

Please briefly specify in the space provided.

Maximum 100 words

5.3. What blockers or challenges were there/will there be to rolling out this CLA programme nationally?

Please briefly specify in the space provided.

Maximum 100 words

5.4. What enablers or advantages were there/will there be to help roll out this CLA programme nationally?

Please briefly specify in the space provided.

Maximum 100 words

5.5. Is there anything else you would like to comment on in relation to the CLA programme and its arrangements?

Maximum 100 words

Appendix XVIII – Survey questions for participants in CLA programmes

About this Survey

This survey is part of a research project commissioned by Quality and Qualifications Ireland (QQI). The project aims to learn more about Consortium-led Apprenticeship (CLA) programmes nationally. As a current participant in a CLA programme, your views and suggestions are very important.

Completing the survey will take approximately 10 minutes.

Before you complete the survey, it is important that you understand the following:

- **All information provided by you and other participants will remain anonymous. This means that the information you provide will not be passed on or reported in any way that could identify you.**

- **Your participation in this survey is completely voluntary. You can choose to stop completing the survey at any time and/or you can choose not to answer a question or questions.**

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Part 1

In this part of the survey, we are asking questions about the apprenticeship programme you are registered on and demographic information.

* 1.1. Please select the apprenticeship programme you are enrolled in from the list in the drop-down box.

[   ]

1.2. Which year of the programme are you in?

Select one option:

◯ Year 1.

◯ Year 2.

◯ Year 3.

◯ Year 4.

1.3. Gender.

Select one option:

◯ Female.

◯ Male.

◯ Non-binary.

◯ Prefer not to disclose.

1.4. Please select your age band.

Select one option:

◯ Under 18.

◯ 18-23.

◯ 24-29.

◯ 30-35.

◯ 36-40.

◯ 41 years or older.

1.5. What is the highest level of education you attained prior to commencing the apprenticeship?

Select one option:

- ○ Some secondary school or Further Education.
- ○ Junior Certificate or equivalent qualification.
- ○ Leaving Certificate or equivalent qualification.
- ○ Specific Pre-apprenticeship course.
- ○ Certificate Award (NFQ Level 3-4).
- ○ Certificate (NFQ Level 5).
- ○ Certificate/Diploma (NFQ Level 6).
- ○ Bachelor Degree (NFQ Level 7).
- ○ Honours Degree/Diploma (NFQ Level 8).
- ○ Postgraduate Qualification (NFQ Level 9/10).

Other (please specify)

[   ]

1.6. What were you doing directly before you started the apprenticeship programme?

Select one option:

- ○ Enrolled in full time education/training.
- ○ Working for the same employer.
- ○ Working for a different employer.
- ○ Self-employed.
- ○ Unemployed.
- ○ At Home/Caring for Family.
- ○ Taking a labour Market programme.

Other (please specify)

[   ]

1.7. If you were previously working for your current employer, approximately how long were you employed by them before you started the apprenticeship programme?

Select one option:

- ○ Less than one year.
- ○ 2 years -3 years.
- ○ 4 years -5 years.
- ○ 6 years or more.

1.8. What is the approximate total number of employees in the organisation/company you are employed in?

Select one option:

- ○ Fewer than 10.
- ○ 10-20.
- ○ 21-50.
- ○ 51-100.
- ○ 101-250.
- ○ Over 250.

1.9. Where did you first hear about your particular apprenticeship?

Select one option:

- ○ Employer.
- ○ Friends or family.
- ○ Career Guidance counsellor (school).
- ○ Career Guidance (other).
- ○ Job advertisement website.
- ○ Job advertisement (other).
- ○ Careers fair.
- ○ Social Media.

Other (please specify)

[   ]

Part 2

In this section of the survey, we are interested in your motivation to take the apprenticeship programme and your experience of getting started.

2.1. What was the main reason you chose to enroll in the apprenticeship programme?

Select one option:

○ I wanted to pursue a specific career.

○ I wanted to upskill in my current career.

○ I wanted to earn while studying for a qualification.

○ It was recommended to me by an employer.

○ It was a condition of employment.

○ I wanted to gain a qualification.

Other (please specify)

[   ]

2.2. If you weren't doing the apprenticeship programme, what do you think you would be doing?

Select one option:

○ Working for the same employer.

○ Working for a different employer.

○ Unemployed/looking for employment.

○ Studying full-time.

○ Studying part-time.

○ At home/family responsibilities.

Other (please specify)

[   ]

2.3. If you **were not** employed by your current employer, please indicate the extent to which you agree with the statement below.
It was easy to persuade my employer to enroll me on the apprenticeship programme.

Select one option:

- ◯ Strongly Disagree.
- ◯ Disagree.
- ◯ Agree.
- ◯ Strongly Agree.
- ◯ Not applicable.

2.4. If you **were** employed by your current employer, please indicate the extent to which you agree with the statement below.
It was easy to persuade my employer to enroll me on the apprenticeship programme.

Select one option:

- ◯ Strongly Disagree.
- ◯ Disagree.
- ◯ Agree.
- ◯ Strongly Agree.
- ◯ Not applicable.

2.5. Please indicate the extent to which you agree with the statements below:

Select one answer for each option:

	Strongly Disagree.	Disagree.	Agree.	Strongly Agree.
A. The application requirements were clearly described and easy to understand.	◯	◯	◯	◯
B. The registration process for the apprenticeship programme was straightforward and went smoothly overall.	◯	◯	◯	◯
C. The induction to the programme was helpful and informative.	◯	◯	◯	◯

Part 3

In this section of the survey, we are interested in your perceptions of both on-the-job learning and off-the-job learning in your apprenticeship.

3.1. For the **on-the-job** parts of your apprenticeship, please indicate the extent to which you agree with the statements below:

Select one answer for each option:

	Strongly Disagree.	Disagree.	Agree.	Strongly Agree.
A. I can apply what I learn in the college/training centre to my on-the-job work.	○	○	○	○
B. I have the opportunity to undertake a range of tasks on-the-job related to my apprenticeship.	○	○	○	○
C. I spend too little of my on-the-job time on tasks that are related to my apprenticeship.	○	○	○	○
D. I am learning a lot from the on-the-job experience in my apprenticeship.	○	○	○	○
E. I am clear about who my workplace mentor is and what I can expect from them.	○	○	○	○
F. I feel well supported by my mentor/employer in my apprenticeship when I am on-the-job.	○	○	○	○
G. There are adequate processes in place for me to report any difficulties I have with the on-the-job element of the apprenticeship.	○	○	○	○

3.2. For the **off-the-job** learning in your apprenticeship, please indicate the extent to which you agree with each of the statements below:

Select one answer for each option:

	Strongly Disagree	Disagree	Agree	Strongly Agree
A. My employer is supportive of my off-the-job learning time in the college/training centre.	○	○	○	○
B. I can draw on my experience in the workplace to support my learning in the college/training centre.	○	○	○	○
C. My learning in the college/training centre is very relevant to my career.	○	○	○	○
D. I am learning a lot from the off-the-job time in the college/training centre.	○	○	○	○
E. I am clear on who to contact in my college/training centre if I am having difficulties.	○	○	○	○
F. I feel well supported by my tutors/teachers when I am off-the-job.	○	○	○	○
G. There are adequate processes in place for me to report any difficulties I have with the on-the-job element of the apprenticeship.	○	○	○	○

3.3. For the **apprenticeship overall**, please indicate the extent to which you agree with each of the statements below:

Select one answer for each option:

	Strongly Disagree	Disagree	Agree	Strongly Agree
A. I have sufficient opportunities to provide feedback on my experience on the apprenticeship programme.	○	○	○	○
B. My apprenticeship programme provides me with up to date and relevant skills for employment.	○	○	○	○
C. I am confident that my apprenticeship will help me to progress in my career.	○	○	○	○

3.4. Do you hope to stay with your current employers after you have completed your apprenticeship?

Select one option:

○ Yes.

○ No.

○ Not sure.

3.5. Do you believe that completing the apprenticeship will increase your chance of being promoted in the future?

Select one option:

○ Yes.

○ No.

○ Not sure.

3.6. Do you intend to undertake further professional education and training programmes?

Select one option:

○ Yes.

○ No.

○ Not sure.

3.7. Do you have a definite career plan for after you have completed your apprenticeship?

Select one option:

◯ Yes.

◯ No.

◯ Somewhat.

3.8. How likely are you to recommend learning through apprenticeship to your friends or family?

Select one option:

◯ Highly unlikely.

◯ Unlikely.

◯ Likely.

◯ Highly likely.

Part 4

In the last part of this survey, we invite you to tell us in your own words your opinions about what is working well and what could be improved.

You also have the opportunity to comment further on any aspect of the apprenticeship programme and its arrangements that you would like us to be aware of.

4.1. What are the positive aspects of your experience of the apprenticeship?

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┌─────────────────────┐
│                     │
└─────────────────────┘
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4.2. What (if any) aspects of your experience on the apprenticeship could be improved?

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┌─────────────────────┐
│                     │
└─────────────────────┘
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4.3. Is there anything else you would like to comment on in relation to the apprenticeship programme and its arrangements?

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┌─────────────────────┐
│                     │
└─────────────────────┘
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Appendix XIX – Survey of CLA providers

This survey is part of a research project commissioned by Quality and Qualifications Ireland (QQI). The project aims to learn more about Consortium-led Apprenticeship (CLA) programmes nationally. As a provider of off-the-job training for a CLA programme, your views and suggestions are very important. Specifically, the survey aims to gather views and suggestions about:

- **How the CLA programmes were initiated/formed and how they operate;**
- **Things that are working well;**
- **Things that are not working well;**
- **Things that help (or hinder) CLA programmes being rolled out nationally.**

Completing the survey will take approximately 15 - 20 minutes.

Before you complete the survey, it is important that you understand the following:

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Basic Information

Please note: This information will not be used to identify individuals. It will only be used to track survey participation across the CLA programmes and provider types. This is important for the project team to ensure that the views of representatives from every group are included in the survey data collected.

Question 1 and 2 must be answered to proceed to the next section.

* 1. Please select the CLA programme you are involved in from the drop down list:

[   ]

* 2. Please select your role and the type of provider you work for from the drop down list:

[   ]

Part 1

In this part of the survey, we are asking questions about where the apprenticeship programme came from and how it was created.

1.1. Which group (or groups) initiated the CLA programme? In other words, where did the idea come from?

Select one or more options, or enter information in the space provided:

- ☐ Sectoral Representative Group, e.g. business/industry representative group
- ☐ Coordinating Provider
- ☐ Employer(s)
- ☐ I am unsure/was not involved
- ☐ Other (please specify)

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1.2. Which group (or groups) managed the steps involved to develop the CLA programme after it was initiated? In other words, who moved things forward?

Select one or more options, or enter information in the space provided:

- ☐ Sectoral Representative Group, e.g. business/industry representative group
- ☐ Coordinating Provider
- ☐ Collaborating Provider
- ☐ Employer(s)
- ☐ I am unsure/was not involved
- ☐ Other (please specify)

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1.3. Approximately how long did it take to develop the CLA programme and have it approved and/or validated?

Select one option:

- ○ 1 year or less
- ○ 1 year - 2 years
- ○ 2 years - 3 years
- ○ More than 3 years
- ○ I am unsure/was not involved

1.4. How much input did your institution have to the development of the specific aspects of the CLA programme listed below?

Select one option for each part:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. The occupational profile	○	○	○	○	○	○
B. The entry requirements (for example, what level of prior education an apprentice must have before they can start the programme)	○	○	○	○	○	○
C. The progression opportunities (for example, what level of further/higher education apprentices would be qualified to pursue after they graduate)	○	○	○	○	○	○

1.5. In your view, how clear were the roles and responsibilities of the different partner groups and stakeholders listed below during the development of the CLA programme?

Select one option for each part:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all	I am unsure/was not involved
A. The Consortium Steering Group	○	○	○	○	○	○
B. The Coordinating Provider	○	○	○	○	○	○
C. The Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○	○
D. The Programme Board	○	○	○	○	○	○
E. The Awarding Body	○	○	○	○	○	○
F. The Funding Agency (HEA or SOLAS)	○	○	○	○	○	○
G. The Apprenticeship Office/ The Apprenticeship Council	○	○	○	○	○	○
H. The SOLAS Authorised Officer	○	○	○	○	○	○

Part 2

In this part of the survey, we are asking questions about how the CLA programme was validated. In other words, the process of getting the programme approved by the 'awarding body'.

Note: The awarding body may be QQI, an Institute of Technology/Technological University or a University.

2.1. How much input did the Consortium Steering Group have to the specific aspects of preparing the CLA programme for validation (approval) below?

Select one option for each part:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. Defining the learning outcomes for the programme	○	○	○	○	○	○
B. Specifying the learning tasks to be undertaken on-the-job	○	○	○	○	○	○
C. Planning the assessment strategy for on-the-job achievement	○	○	○	○	○	○
D. Planning the assessment strategy for off-the-job achievement	○	○	○	○	○	○
E. Planning the delivery model for off-the-job learning (e.g. off-the-job time)	○	○	○	○	○	○
F. Determining what (if any) elements of the programme would be online	○	○	○	○	○	○

2.2. Was it necessary to modify or develop new QA policies, procedures or processes due to the introduction of the CLA programme?

Select one option:

- ○ Yes, new policies, procedures or processes were developed
- ○ Yes, minor modifications
- ○ Yes, major modifications
- ○ No
- ○ Unsure

2.3. Was there a separate validation process for the Collaborating Provider?

Select one option:

- ○ Yes
- ○ No
- ○ Unsure
- ○ There is no Collaborating Provider.

2.4. Are representatives of your institution members of the Consortium Steering Group?

Select one option:

- ○ Yes
- ○ No
- ○ I am unsure

2.5. How much input did the following groups have to moving the validation (approval) process forward? For example, by preparing the documentation and organising meetings.

Select one option for each part:

	100% of the input (no input from other stakeholders on this)	A considerable amount of input	A fair amount of input	A little input	No input	I am unsure/was not involved
A. Consortium Steering Group	○	○	○	○	○	○
B. Coordinating Provider	○	○	○	○	○	○
C. Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○	○
D. Employer(s)	○	○	○	○	○	○
E. Sectoral Representative Group	○	○	○	○	○	○

Other (please specify)

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2.6. How clear were the roles and responsibilities of the different partner groups and stakeholders listed below during the process of getting the CLA programme validated (approved)?

Select one option for each part:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all	I am unsure/was not involved
A. The Consortium Steering Group	○	○	○	○	○	○
B. The Coordinating Provider	○	○	○	○	○	○
C. The Collaborating Provider (If applicable. If not, skip this part of the question)	○	○	○	○	○	○
D. The Programme Board	○	○	○	○	○	○
E. The Awarding Body	○	○	○	○	○	○

Part 3

In this part of the survey, we are asking questions about how the CLA programme is operating now. In other words, how the CLA programme is being provided.

3.1. How many employers are involved in the CLA programme in the current year?

Select one option:

○ Less than 5

○ 6 - 15

○ 16 - 25

○ 26 - 40

○ More than 40

○ Unsure

3.2. Since the CLA programme was validated, how many new Collaborating Providers are delivering the off-the-job element of the CLA programme?

Select one option:

○ None

○ 1

○ 2

○ 3

○ 4 or more

3.3. How frequently do members of your institution meet with the Consortium Steering Group now that the CLA programme is operating?

Select one option:

○ Less than twice per year

○ 2 – 3 times per year

○ 4 – 5 times per year

○ More than 5 times per year

○ I am unsure/am not involved

3.4. Are representatives of the Collaborating Provider institution involved routinely in programme board meetings?

Select one option:

- ( ) Yes
- ( ) No
- ( ) Not applicable
- ( ) I am unsure/am not involved

3.5. Are representatives of the Consortium Steering Group involved routinely in Programme Board meetings?

Select one option:

- ( ) Yes
- ( ) No
- ( ) I am unsure/am not involved

3.6. How clear are the roles and responsibilities of the different partner groups and stakeholders in relation to the ongoing monitoring of the CLA programme?

Select one option for each part:

	Extremely clear	Reasonably clear	Somewhat clear	Not very clear	Not clear at all
A. The Consortium Steering Group	( )	( )	( )	( )	( )
B. The Coordinating Provider	( )	( )	( )	( )	( )
C. The Collaborating Provider (If applicable. If not, skip this part of the question)	( )	( )	( )	( )	( )
D. The Programme Board	( )	( )	( )	( )	( )

3.7. Which of the following groups are influencing or providing input to the ongoing development of the CLA programme, for example suggested updates to the programme?

Select one or more options, or enter information in the space provided:

☐ Consortium Steering Group

☐ Coordinating Provider

☐ Collaborating Provider

☐ Employers

☐ Apprentices

☐ Other (please specify)

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Part 4

In this part of the survey, we are asking questions about how the consortium works, including what is working well and what could be improved. This includes questions about some of the processes, communication and representation of stakeholders.

4.1. How would you characterise the degree to which the Consortium Steering Group membership represents the entire industry for this apprenticeship?

Select one option:

- ◯ Extremely representative
- ◯ Well representative
- ◯ Somewhat representative
- ◯ Not very representative
- ◯ I am unsure/am not involved

4.2. How would you characterise the processes to facilitate input and feedback from apprentices and employers:

Select one option for each part:

	Highly effective	Effective	Effectiveness could be improved	Not effective at all	I am unsure/am not involved
A. Employers that <u>are</u> represented on the Consortium Steering Group?	◯	◯	◯	◯	◯
B. Employers that <u>are not</u> represented on the Consortium Steering Group (if relevant)?	◯	◯	◯	◯	◯
C. Apprentices?	◯	◯	◯	◯	◯

4.3. How would you characterise the processes for developing, providing and managing the apprenticeship programme?

Select one option:

- ◯ Overly complex
- ◯ Moderately complex
- ◯ Straightforward
- ◯ Very straightforward

4.4. How easy is it to get things done, e.g. minor changes to programmes:

Select one option for each part:

	Very easy	Easy	Sometimes difficult	Difficult	Very difficult
A. Within the governance structure that exists?	○	○	○	○	○
B. Using the existing quality assurance policies and procedures?	○	○	○	○	○

4.5. How effective are the processes in place for keeping different stakeholders in the programme (e.g. consortium members, employers, mentors, apprentices) well-informed about any updates, changes or other information/news?

Select one option:

○ Very effective

○ Effective

○ Somewhat effective

○ Not effective

4.6. Please take a moment to think about the next 5 years and the impact of technological advancement and social change. How would you characterise the degree of change to the apprenticeship programme that will be needed to ensure the core skills apprentices develop remain relevant?

Select one option:

○ Many major changes

○ Some major changes

○ A mix of major and minor changes

○ Minor changes only

○ No changes

Part 5

In the last part of this survey, we invite you to tell us in your own words your opinions about what is working well, what could be improved and what may influence a national rollout of the apprenticeship programme.

You also have the opportunity to comment further on any aspect of the apprenticeship programme and its arrangements that you would like us to be aware of.

5.1. What practices, arrangements or processes (if any) do you think have worked well and had a positive impact on the quality of the CLA programme?

Please briefly specify in the space provided.

Maximum 100 words

5.2. What practices, arrangements or processes (if any) do you think have not worked well and had a negative impact on the quality of the CLA programme?

Please briefly specify in the space provided.

Maximum 100 words

5.3. What blockers or challenges were there/will there be to rolling out this CLA programme nationally?

Please briefly specify in the space provided.

Maximum 100 words

5.4. What enablers or advantages were there/will there be to help roll out this CLA programme nationally?

Please briefly specify in the space provided.

Maximum 100 words

5.5. Is there anything else you would like to comment on in relation to the CLA programme and its arrangements?

Maximum 100 words