

Quality and Qualifications Ireland

Note of the forty-second Meeting of the Authority (The Board) which was held incorporeally and took place between Thursday, 8 and Monday, 11 March 2019.

- Contributed:**
- Ms. Joanne Harmon (Chairperson)
 - Dr. Padraig Walsh (Chief Executive)
 - Dr. Barbara Brittingham
 - Ms. Mary Danagher
 - Mr. Oisín Hassan
 - Mr. Blake Hodkinson
 - Mr. Thomas McDermott
 - Ms. Niamh O'Reilly
 - Prof. Irene Sheridan
 - Dr. Anne Walsh
- Co-ordinated by:** Ms. Caitríona Lawless (Recording Secretary)

INTRODUCTION

Single Agenda Item – Awarding of two-year contract (with option to renew) for the provision of ICT Support Services.

1. Awarding of ICT Support Services Contract

The Board noted that, at its meeting of 21 September 2018, it approved the tender proposal for the provision of ICT support services for a two-year period commencing 1 April 2019. The Board was briefly updated on the Tender process at its meeting on 15 February 2019 and notified of the likely need for an incorporeal meeting to approve the awarding of the contract.

The Board noted the documentation circulated by email as **Tenders and Procurement** and noted the opportunity provided to Members to speak to the Board Secretary and two members of the Tender Assessment Panel in relation to any queries they had or where any clarification was required during a phone conference held on Monday, 11 March. It was

noted that there was Board Member participation in the conference call. All questions/queries were adequately answered by QQI Executive members present.

The Board also noted that additional information in relation to declaration of conflicts of interests by the Tender Assessment Panel was supplied following the request of a Board Member.

The Board **approved** the awarding of a two-year contract for the provision of ICT support services, renewable thereafter annually for up to a maximum overall period of three years, to Tenderer A, subject to contract.

THIS CONCLUDED THE BUSINESS OF THE MEETING.